



## MEMORANDUM

Agenda Item No. 7(J)(1)(A)

TO: Honorable Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

DATE: October 7, 2003

FROM:   
George M. Burgess  
County Manager

SUBJECT: Supplemental Trip &  
Equipment  
Agreement

### **RECOMMENDATION**

It is recommended that the Board authorize the County Manager to file the FY 2003/2004 Supplemental Trip and Equipment Agreement to the 2002/2003 Trip and Equipment Agreement. Under this supplement, Miami-Dade County requests an additional \$6,443,870 from the State of Florida's Commission for the Transportation Disadvantaged for FY 2003/04. It is further recommended that the Board authorize the County Manager to execute the Supplemental Agreement with the Florida Commission for the Transportation Disadvantaged pursuant to the application and to expend the funds received.

### **BACKGROUND**

During the 1989 State Legislative Session, the State established the Commission for the Transportation Disadvantaged (CTD) to fund and oversee the expansion of transportation services for the disabled, elderly, children-at-risk, and economically disadvantaged residents. The legislation established a Transportation Disadvantaged Trust Fund, which receives monies from vehicle registration fees and gasoline sales taxes. The CTD administers and distributes the funds to local transportation agencies according to an established formula, with a ten percent local match. Funds have been distributed each year since 1990 and Miami-Dade County has received funding each year since 1990.

In FY 2002/2003, Miami-Dade County received \$5.9 million from the Transportation Disadvantaged Trust Fund that increased to \$6.4 million in FY 2003/2004. The \$5.9 million was allocated as follows: \$4.6 million to Special Transportation Services and the balance of \$1.3 million to other Transportation Disadvantaged programs. The increase from last year's \$5.9 million to this year's \$6.4 million is due to an increase in the total Transportation Disadvantaged trips provided in Miami-Dade County and the amount of unmet Transportation Disadvantaged trips in the County. Under this Agreement, this fiscal year STS will receive \$5 million (78%) while \$1.4 million (22%) will be allocated to the Transportation Disadvantaged Program that supports agencies and programs that serve the transportation disadvantaged

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and Members, Board of County Commissioners  
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with Metropasses and tokens. The Transportation Disadvantaged Local Coordinating Board (LCB) sets the allocation.

Miami-Dade Transit (MDT) uses Transportation Disadvantaged Trust funds primarily to support Special Transportation Services (STS), door-to-door transportation for individuals who are unable to use conventional transportation services

The Metropolitan Planning Organization appoints the Transportation Disadvantaged Local Coordinating Board (LCB). The members are composed of representatives of agencies and programs that advocate and serve the transportation disadvantaged. The LCB reviews all existing and proposed Transportation Disadvantaged Programs and prioritizes monies received from the Transportation Disadvantaged Trust Fund. The members of the LCB approve funding for successful programs from prior years and implement new programs aimed at maximizing the use of existing transportation resources.

In FY 1992, at the direction of the LCB, MDT expanded its use of monies from the Transportation Disadvantaged Fund to meet state requirements to include service to other classes of transportation disadvantaged individuals such as the elderly, economically disadvantaged and children-at-risk, who had no alternate transportation services available. The expanded program includes the distribution of monthly transit passes and tokens to targeted transportation disadvantaged individuals through social service agencies.

The programs to be continued in FY 2003/04 target the following groups:

- ◆ The County's homeless population, especially homeless disabled veterans, and families with children, who receive transit tokens and Metropasses for travel to job interviews, shelters, and hot meal sites, and to provide transportation for homeless children to go to school.
- ◆ Disabled students currently attending Miami-Dade County school programs who receive free Metropasses during the school year as part of their "Travel Training" in how to use public transportation. It is estimated that over the past five years, approximately 75% of the students who have completed this program have continued to use public transportation and have not become part of the "next generation" of STS paratransit riders.
- ◆ Elderly individuals 64 years of age and under who want to continue to be contributing citizens by volunteering at churches, senior programs, and tutoring at schools in literacy programs. These individuals are issued Metropasses or tokens. Elderly individuals 65 years of age and older qualify for the Golden Passport Program and have free access to MDT's system.

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In FY 2003/04, Transportation Disadvantaged Programs will be implemented or expanded for the following groups:

- ◆ Elderly, disabled, and children-at-risk, who continue to be seriously impacted by welfare and immigration reform and who do not qualify for any other programs, will be issued Metropasses for transportation so that they can maintain life-sustaining functions. This program is designed to keep individuals who "fall between the cracks" mobile and independent.
- ◆ Parents and/or guardians of abused children, and children placed in foster home care, are provided with tokens and Metropasses so that they can attend counseling, parenting, psychological, and educational classes. The goal is to provide the support and education necessary to create a stable and nurturing family unit.
- ◆ Disabled individuals on dialysis, hearing impaired, those with cognitive and/or physical disabilities, who do not qualify for other programs, are provided with a monthly Metropass so they can remain mobile and independent.

Florida's Commission for the Transportation Disadvantaged designed this Supplemental Agreement format to streamline the approval process. The Agreement is in the form of an amendment to the Agreement for FY 2002/03. In the past years, a full grant application was required each year.

**FISCAL IMPACT:**

The ten percent local match of \$715,986, is included in Miami-Dade Transit's (MDT) FY 2003/04 operating budget.

The Transportation Disadvantaged funding request is summarized as follows:

From State Transportation Disadvantaged Trust Fund	\$6,443,870
10% local match	\$ 715,986



Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Hon. Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

**DATE:** October 7, 2003

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Agenda Item No.7 (J) (1) (A)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 7(J)(1)(A)  
10-7-03

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE FILING OF A  
TRANSPORTATION DISADVANTAGED TRUST FUND  
SUPPLEMENTAL GRANT AGREEMENT WITH THE FLORIDA  
COMMISSION FOR THE TRANSPORTATION  
DISADVANTAGED FOR \$6,443,870; AUTHORIZING THE  
COUNTY MANAGER, HIS ASSISTANTS, AND HIS  
DESIGNEES IN MIAMI-DADE TRANSIT TO EXECUTE GRANT  
AND JOINT PARTICIPATION AGREEMENTS; AND TO  
RECEIVE AND EXPEND FUNDS AND TO FILE AND EXECUTE  
ANY ADDITIONAL AGREEMENTS, REVISIONS OR  
AMENDMENTS AS REQUIRED TO CARRY OUT THE  
PROJECTS FOR AND ON BEHALF OF MIAMI-DADE COUNTY

WHEREAS, this Board desires to accomplish the purposes outlined in the  
accompanying memorandum, a copy of which is incorporated herein by reference; and

WHEREAS, the State of Florida is authorized to enter into agreements to provide  
state funding for transportation programs and projects; and

WHEREAS, this Board has the authority to file a Transportation Disadvantaged  
Trust Fund Supplemental Grant Agreement and to undertake a transportation  
disadvantaged service project as authorized by Rule 41-2 Florida Administrative Code  
and Section 427.0159, Florida Statutes ,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:

Section 1. That this Board authorizes the filing of a Supplemental Agreement with the  
Florida Commission for the Transportation Disadvantaged for \$6,443,870.

Section 2. That this Board further authorizes the County Manager, his assistants, and  
his designees in Miami-Dade Transit to execute such applications and joint participation  
agreements as are approved by the County Attorney's office; to receive and expend  
funds in accordance with such aforementioned contracts and agreements; and to file  
and execute any additional agreements, revisions, or amendments as required to carry  
out the projects for and on behalf of Miami-Dade County, Florida.

The foregoing resolution was offered by Commissioner  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to vote, the vote was as follows:

Dr. Barbara Carey-Shuler, Chairperson  
Katy Sorenson, Vice-Chairperson

Bruno A. Barreiro  
Betty T. Ferguson  
Joe A. Martinez  
Dennis C. Moss  
Natacha Seijas  
Sen. Javier D. Souto

Jose "Pepe" Diaz  
Sally A. Heyman  
Jimmy L. Morales  
Dorin D. Rolle  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of October, 2003. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

GKS

Gerald K. Sanchez

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SAMAS Approp: 088846	Fund: TDTF	FM/Job No(s): 25446718401, 25446738
SAMAS Obj.: 790001	Function: 035	CSFA No.: 55001
Org Code: 55 12 00 00 952	Contract No.: AL978	Vendor No.: 596-000-573-004

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**FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
SUPPLEMENTAL #1  
TRIP & EQUIPMENT GRANT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by :  
between the STATE OF FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGE  
created pursuant to Chapter 427, F.S., hereinafter called the Commission and \_\_\_\_\_ Miami-Dade Transit, \_\_\_\_\_  
Northwest 1<sup>st</sup> Street, Suite 910, Miami, Florida 33128  
hereinafter called the Grantee.

**W I T N E S S E T H:**

WHEREAS, the Commission and the Grantee heretofore on the July 1, 2002 entered into a Gr  
Agreement; and

WHEREAS, the Commission desires to participate in all eligible items of development for this project  
outlined in the attached Amended Exhibit(s) A and B

NOW, THEREFORE, THIS INDENTURE WITNESSETH: that for and in consideration of the mut  
benefits to flow from each to the other, the parties hereto agree that the above described Grant Agreement is to  
amended and supplemented as follows:

1.00 Purpose of Agreement: The purpose of the agreement is not changed.

2.00 Accomplishment of the Project: The accomplishment of the project is not changed.

3.00 Project Cost

Paragraph 3.00 of said Agreement is increased by \$ 7,161,202.00 bringing the revised total c  
of the project to \$ 13,771,341.00.

Paragraph 4.00 of said Agreement is increased by \$ 6,445,082.00 bringing the Departmen  
revised total cost of the project to \$ 12,394,207.00.

4.00 Expiration of Agreement

Paragraph 18 is amended, the grant will be completed on or before June 30, 2004.

5.00 Exhibits

Exhibit(s) A and B of said Agreement is (are) replaced by Amended Exhibit(s) A and B  
respectively and which is (are) attached hereto and made a part hereof.

EXCEPT as hereby modified, amended or changed, all other terms of the Agreement dated July 1, 2002  
shall remain in full force and effect.



F.M. NO. 25446718401, 25446738401  
CONTRACT NO. AL978  
AGREEMENT DATE \_\_\_\_\_

IN WITNESS WHEREOF, the parties hereto have caused these presents be executed, the day and year first above written.

GRANTEE: **Miami-Dade Transit**

**COMMISSION FOR THE TRANSPORTATION  
DISADVANTAGED**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: Executive Director (Commission Designee)

ATTEST:

ATTEST:

\_\_\_\_\_  
NOTARY or TITLE

\_\_\_\_\_  
NOTARY or TITLE

DATE FUNDING APPROVED BY COMPTROLLER  
(SEE ATTACHED ENCUMBRANCE FORM  
DEPARTMENT OF TRANSPORTATION)

\_\_\_\_\_

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FM/JOB NO(S). 25446718401, 25446738401  
CONTRACT NO. AL978  
AGREEMENT DATE \_\_\_\_\_

**SUPPLEMENTAL #1**  
**EXHIBIT "A"**  
**PROJECT DESCRIPTION AND RESPONSIBILITIES**  
**TRIP & EQUIPMENT GRANT AGREEMENT**

This exhibit forms an integral part of that Grant Agreement, between the State of Florida, Commission for the Transportation Disadvantaged and Miami-Dade Transit, 111 Northwest 1<sup>st</sup> Street, Suite 910, Miami, Florida 33128

PROJECT LOCATION: Miami-Dade County

PROJECT DESCRIPTION: To purchase passenger trips and/or capital equipment so that transportation can be provided to the non-sponsored transportation disadvantaged in accordance with Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, the most current Commission policies and the Application and Policy Manual for the Trip & Equipment Grant for non-sponsored trips and/or capital equipment as revised on March 1, 2002. Services shall be provided and equipment, including vehicles, will be utilized through a coordinated transportation system which has a Memorandum of Agreement in effect, as set forth in Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 attached to and made a part of this agreement.

**SPECIAL CONSIDERATIONS BY GRANTEE:**

1. All project equipment or vehicles shall meet or exceed the applicable criteria set forth in the Florida Department of Transportation's Guidelines for Acquiring Vehicles on file with the Commission on July 1, 2000 or criteria set forth by any other federal, state, or local government agency.

**SPECIAL CONSIDERATIONS BY COMMISSION:**

**SUPPLEMENTAL #1**  
**EXHIBIT "B", PAGE 1 OF 2**  
**PROJECT BUDGET AND CASH FLOW**  
**TRIP & EQUIPMENT GRANT AGREEMENT**

This exhibit forms an integral part of that certain Grant Agreement between the Florida Commission for the Transportation Disadvantaged and Miami-Dade Transit, 111 Northwest 1st Street, Suite 910, Miami, Florida 33128

**I. PROJECT COST:**

Estimated Project Cost shall conform to those eligible Costs as indicated by Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, the most current Commission policies and the Application and Policy Manual for the Trip & Equipment Grant for non-sponsored trips and/or capital equipment as revised on March 1, 2002. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 attached to and made a part of this agreement.

	<u>As Approved</u>	<u>As Amended</u>	<u>Net Change</u>
Non-Sponsored Trips 25446718401	\$ 6,604,027	\$ 13,763,883	\$ 7,159,856
Equipment Software & Hardware	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Voluntary Dollar 25446738401	\$ 6,112	\$ -	\$ 1,347
<b>TOTAL</b>	<b>\$ 6,610,139</b>	<b>\$ 13,771,342</b>	<b>\$ 7,161,203</b>

**II. SOURCE OF FUNDS:**

	<u>As Approved</u>	<u>As Amended</u>	<u>Net Change</u>
State Funds (no more than 90%)	\$ 5,943,624	\$ 12,387,494	\$ 6,443,870
Local Cash Funds	\$ 660,403	\$ 1,376,389	\$ 715,986
Voluntary Dollar Contributions	\$ 5,501	\$ 6,713	\$ 1,212
Monetary Value of In-Kind-Match	\$ 611	\$ 746	\$ 135
<b>Total Project Cost</b>	<b>\$ 6,610,139</b>	<b>\$ 13,771,342</b>	<b>\$ 7,161,203</b>

**III. DISBURSEMENT SCHEDULE OF COMMISSION (State) FUNDS (\$ divided by 1,000)**

FY03/04 537.092 537.090 537.090 537.090 537.090 537.090 537.090 537.090 537.090 537.090 537.090 537.090  
 FY04/05

